

What are the hazards?	Who might be harmed?	What are we already doing to reduce the risks?	What further action do we need to take to control the risk?	Who needs to carry out the action?	When is the action needed by?
<p>Contracting Covid-19 by touching a contaminated surface and then touching your own mouth, nose or eyes</p>	<ul style="list-style-type: none"> • Staff • Children • Parents • Visiting professionals • Contractors 	<ul style="list-style-type: none"> • Reducing number of staff in the building • Asking staff to work from home if they can • Asking parents not to come into the nursery building • Asking staff and children not to come to the nursey if they have symptoms (and reporting if they do) • Enhanced cleaning and disinfecting measures, especially frequently touched surfaces and toilets • Removing hard to clean items and soft furnishings from the nursery • Asking families to leave toys, blankets at home • Additional hand washing station and sanitiser for staff and children at key points e.g. entrance, outdoor play area, next to the bathroom and kitchen, • Hygiene reminder posters • Staff training 	<p>Monitoring and reviewing:</p> <ul style="list-style-type: none"> • risk assessments • government guidelines • staff and family feedback • site procedures • training • policies 	<p>The Nursery Leadership team</p>	<p>Weekly</p>
<p>Contracting Covid-19 by inhaling the virus through close contact (within 2 metres) with an infected person through respiratory droplets</p>	<ul style="list-style-type: none"> • Staff • Children • Parents • Visiting professionals • Contractors 	<ul style="list-style-type: none"> • Reducing number of staff in the building • Asking staff to work from home if they can • Asking parents not to come into the nursery • Asking staff and children not to come to the nursey if they have symptoms (and reporting if they do) • Staggering start and finish times to reduce risk of 1m+ breaches. • Minimising contact between room groups where possible • Installing signage reminding people about social distancing • Keeping some areas closed e.g. the Den • Providing desk-based staff with screens • Providing face masks/visors if caring for a child with symptoms • Asking parents to wear masks if they need to speak to the staff • Staggering breaks to ensure social distancing can be adhered to in staff areas. • Permitting, but not encouraging, staff and children over 2 to wear face coverings if they wish to. • Increasing ventilation in indoor spaces • Staff training 	<p>Monitoring and reviewing:</p> <ul style="list-style-type: none"> • risk assessments • government guidelines • staff and family feedback • site procedures • training • policies 	<p>The Nursery Leadership team</p>	<p>Weekly</p>