



STUDENT AND VOLUNTEERS POLICY

Aims of the centre:

The Centre is registered with OFSTED and employs competent, caring and experienced staff.

We aim to provide a high standard of care in a playful and enabling environment, competent and loving childcare in a happy atmosphere designed to stimulate and nurture growth and development and encourage social development, communication skills and good manners.

We aim to provide opportunity for imaginative play and develop creative potential, provide the stimulation necessary for the development and enjoyment of learning and to develop coping skills and the maturity necessary to facilitate a smooth transition to school.

To enable us to fulfil these aims we work in partnership with parents and carers and encourage involvement in the care and education of their child and ensure appropriate training and development of all employees in line with the business objectives

Eureka! Nursery encourages the training and development of students and volunteers by providing work experience opportunities.

All students and volunteers are subject to the appropriate DBS check.

All students and volunteers work under close supervision and are encouraged, supported and monitored on a regular basis by an assigned supervisor, who is a senior member of staff.

All students and volunteers undergo induction training in which we establish what they can expect from us and what we expect from them. This includes: safety and fire requirements; appropriate dress/footwear; good timekeeping; the ability to work as part of a team and communicate with staff and parents; positive attitude towards and engagement with the children they help care for.

Students and volunteers are encouraged to contribute fully to the nursery routine and to spend some time in each area. When working in the various units, students and volunteers are the direct responsibility of the relevant Unit Head, who ensures that they are not left alone with children and are supervised when nappy changing. The Unit Head encourages staff to share their experience with students and volunteers and support the work of those who are working towards accreditation.

During their time at Eureka! Nursery students and volunteers will have the opportunity to see the general day to day running of a busy day care setting.

Duty Holder	Date Created	Date Reviewed	Date of Next Review
Rebecca Caswell Yvette Brown Teresa Corbridge		Sep 2009 (updated), Feb 2010, 2011, 2012, 2013, Feb 2014, Feb 2015, Feb 2016	February 2017